

MHHS SIT Advisory Group (SITAG) Headline Report

Issue date: 28/04/2025

Meeting number	SITAG 015	Venue	Virtual – MS Teams
Date and time	24 April 2025 14:00-16:00	Classification	Public

Actions

Area	Action Ref	Action	Owner	Due Date

Decisions

Area	Decision Ref	Description	Rationale
Minutes and Actions	SITAG-DEC62	The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the headline report of the previous meeting with no amendments.	The SRO invited objections to the approval of the document, to which none were received.
SIT Regression Framework & Regression Pack	SITAG-DEC63	The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved SIT Regression Framework & Regression Pack v0.3.	The SRO invited objections to the approval of the SIT Regression Framework & Regression Pack, to which none were received.
SIT Scope Traceability Document	SITAG-DEC64	The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the SIT Scope Traceability Document v0.4.	The SRO invited objections to the approval of the SIT Scope Traceability Document, to which none were received.
Non-Functional Testing Working Group - Continuation	SITAG-DEC65	The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the SITWG Terms of Reference v1.3, which includes the NFTWG within its scope. Additionally, on the closure of the NFTWG from May onwards, with updates to be provided within the SITWG.	The SRO invited objections to the approval of the SITWG Terms of Reference v1.3, which includes the NFTWG within its scope. Additionally, on the closure of the NFTWG from May onwards, with updates to be provided within the SITWG, to which none were received.

Key Discussion Items

Area	Discussion
Minutes and Actions	<p>DECISION: The headline reports of the previous meetings were approved with no amendments (SITAG-DEC62 – recording timestamp 00:02:03).</p> <p>Programme provided updates on action item SITAG14-01, which involved setting up a session for DIP offboarding. Programme mentioned that the action would be clarified noting the action covered the operational process for offboarding and the development of the LWI to cover the offboarding process. This action would remain ongoing.</p>
SIT Regression Framework & Regression Pack	<p>Programme provided an update on the SIT regression framework and regression pack. Programme mentioned that there were two consultation rounds on the SIT regression framework and regression pack, with the second consultation on v0.3 closing on the 09 April 2025. The second consultation did not result in any changes, but some comments required clarification or acknowledgement.</p> <p>Three options for regression coverage were presented, and the programme recommended option one based on analysis.</p> <p>A survey was conducted with 34 participants, with 16 responses favouring option one. For those who did not respond, option one was assumed, covering 10 participants. A couple of participants preferred option two, and six preferred option three. Overall, 76% were in favour of option one.</p> <p>The programme recommended option one as the exit criteria for regression testing.</p> <p>It was also stipulated that participants could increase their regression coverage at a cohort level with agreement from other participants.</p> <p>SITAG chair then moved to the decision, asking if there were any objections to the approval of the SIT Regression Framework & Regression Pack, to which none were received.</p> <p>DECISION: The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved SIT Regression Framework & Regression Pack v0.3 (SITAG-DEC63 – recording timestamp 00:07:15).</p>
SIT Scope Traceability Document	<p>Programme provided an overview of the SIT scope traceability document, which describes the findings and approved changes to the scope based on discussions and initiatives.</p> <p>The document was issued for industry consultation on the 25 February 2025, and the consultation ran for 10 days. Wider comments were received and addressed in version 0.4, which has been published on the MHHS website.</p> <p>The plan, subject to approval, is to baseline this document. Any subsequent approved changes to the scope will be captured in incremental versions and brought before the SITWG and SITAG according to the governance process.</p> <p>SITAG chair then moved to the decision, asking if there were any objections to the approval of the SIT Scope Traceability Document, to which none were received.</p> <p>DECISION: The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the SIT Scope Traceability Document v0.4 (SITAG-DEC64 – recording timestamp 00:09:19).</p>

<p>Non-Functional Testing Working Group - Continuation</p>	<p>Programme explained that as non-functional testing has moved from the preparatory phases into execution, themes one and three have already been executed. The discussions at the non-functional test working group have diminished, leading to a proposal to fold the NFTWG into the SITWG.</p> <p>SITAG chair then moved to the decision, asking if there were any objections to the approval of the SITWG Terms of Reference v1.3, which includes the NFTWG within its scope. Additionally, on the closure of the NFTWG from May onwards, with updates to be provided within the SITWG, to which none were received.</p> <p>DECISION: The Chair, acting with delegated authority of the MHHS Senior Responsible Owner (SRO), approved the SITWG Terms of Reference v1.3, which includes the NFTWG within its scope. Additionally, on the closure of the NFTWG from May onwards, with updates to be provided within the SITWG (SITAG-DEC65 – recording timestamp 00:10:52).</p>
<p>SIT Test Progress Update</p>	<p>Programme provided an update on SIT functional, operational and non-functional testing.</p> <p>Large Supplier Representative asked for clarification on the status of operational testing compared to two weeks ago. Programme responded that the status was about the same, with contingency in place to address any issues. Programme confirmed that the issues were being resolved, and they were still at risk but not raising alarm bells.</p>
<p>SIT Exit Pathways</p>	<p>Programme discussed the work being done to replace the MVC and non-MVC terminology.</p> <p>Programme explained that the current terminology does not reflect the reality of multiple paths to qualification before and after M10 and M11. The new proposed terminology is 'M10-Ready', 'M11-Ready' and 'Not M11-Ready' to better reflect the different qualification paths.</p> <p>Large Supplier Representative asked about the consistency of using the new pathway names and how it will reflect in key documents and milestones. Programme responded that the team is mapping out the changes and aims to reflect them in the next version of the plan and documentation.</p> <p>Large Supplier Representative also asked about more information on the 'Not M11-Ready' cohort and their qualification paths. Programme mentioned that more information would be provided in the next GLIG meeting, and the current dates for the 'Not M11-Ready' ready group will remain in the plan.</p>
<p>SIT Exit Reporting Approach</p>	<p>Programme discussed the approach to exit reporting.</p> <p>At the end of Sprint 16 and functional and migration, the programme will compile qualifying participant exit reports, including a testing outcome report and any exceptions with a work-off plan.</p> <p>These reports will be sent to qualifying participants for review, agreement, and feedback, along with an exit declaration signed by a senior member of the qualifying party.</p> <p>This will feed into an overarching SIT functional, and migration exit report, subject to governance review and approval.</p> <p>After completing additional settlement CSS and regression testing, the programme will pre-populate an exit declaration report, discuss any exceptions or work-off plans with participants, and request a signed declaration.</p>

	Large Supplier Representative asked about the number of documents requiring formal signatures and their consistency. Programme clarified that there will be four documents: one for SIT functional migration, one for non-functional, one for SIT operations, and an addendum at the end of regression testing. The signatures can be provided in various formats, following the precedent of previous reports.
IPA Updates	IPA provided an update on test assurance. No comments or questions raised by SITAG members.
Programme Milestones related to SITAG	The Programme ran through Programme Milestones related to SITAG. No comments or questions raised by SITAG members.
Top Programme Risks related to SITAG	The Programme introduced the top programme risks related to SITAG. No comments or questions were raised from SITAG members.
Summary and Next Steps	The Secretariat confirmed the decisions captured in the meeting. No comments or questions were raised from SITAG members.

Date of next meeting: 21 May 2025

Attendees

Chair

Chris Welby

MHHS SRO

Industry Representatives

Andrew Dudkowsky (on behalf of Richard Marriot)

Graham Wood

Jonny Moore

Robert Golding

Santosh Vasudevan

Shaun Brundrett

Stacey Buck

NESO Representative

Large Supplier Representative

RECCo Representative

DIP Manager

Elexon Representative

Small Supplier Representative

IDNO Representative

MHHS

Anne Robinson

David O'Riordan

Dominic Mooney

Kiran Raj

Paul Pettitt

Philip McCann

Roger Robar

Rohan Kanekar

Salman Bukhari

Steve Evans

Stuart Scott

Will Rosson

PMO Governance Support

NFT Lead

SIT Manager

SIT Functional Test Lead

Design Management Lead

PMO Governance Lead

Programme Test Manager

Test Architect

Test Architect

Operational Test Lead

Programme Industry SME

PMO Programme Planner

Other Attendees

Andy MacFaul

Jenny Boothe

Rinu Varghese

Taylor Thorpe

Ofgem

Ofgem

Elexon

IPA

Apologies

Confirmed not filling seat

Confirmed not filling seat

Gavin Gallimore

James Murphy

Lijo Louis

Terri Hamilton

Confirmed not filling seat

I&C Supplier Representative

Consumer Representative

DCC Representative

Supplier Agent Representative (Independent
Supplier Agent)

Medium Supplier Representative

DNO Representative

I&C Supplier Representative